

DD Mon YY

From: LCDR Firstname MI. Lastname, USN, 111X

To: Director, Surface Warfare Officer Distribution (PERS-41)

Ref: (a) COMNAVSURFOR MSG DTG XXXXXXXZ XXX 25 (FY-27 Surface Warfare
Commander Command Screening Board Announcement)

Subj: REQUEST TO DELAY FIRST/SECOND/THIRD LOOK FOR FY-27 SURFACE
WARFARE COMMANDER COMMAND SCREEN BOARD

1. I request to delay my first/second/third look for Commander Command screening until the
FY-28 Surface Commander Command Screen Board.

2. I am requesting this because ...

\\S\\

F. M. LASTNAME